

**Stone Terrace Condominium Association
Agenda/Meeting Minutes**

Date: September 18, 2019

Time: 5:30 p.m.

Submitted By: C. Cavanaugh

Next Meeting: October 7, 2019 @ 5:30 pm – this is our Annual Meeting and will take place at the Manchester City Library.

Agenda (Minutes added in red)

| Participants | Attend |
|-----------------------------------|--------|
| Board Members: | |
| Ron Gomes – President | y |
| Paul Martineau – Vice President | y |
| Pam Saidla – Treasurer | n |
| Mike Raymond – At Large | n |
| Catherine Cavanaugh – Secretary | y |
| Sentry Mgmt. Corp.: | |
| Maureen Gilman – Property Manager | y |

Call to Order - 5:31 pm

Unit Owner Requests

265-204 – M. Reed – Damage to unit: After discussion with owner the Board requested time to review and respond.

Review and Approve BOD meeting minutes

July 17, 2019: Previously reviewed and approved electronically.

Reports of Officers and Board

President/Management: See below (New Business).

Treasurer: Pam reported \$23,300 in Operating Account, \$126,629 in Reserves On Hand and \$356,599 in Reserves in CDs (amounts rounded to nearest dollar).*

Secretary: none

Old Business

1 – Doors: Waiting for delivery. Expected week of September 3rd.

2 – Landscaping (status): Discussed work to date.

3 – Painting (status): In process.

New Business

1 – Annual Meeting (scheduled for October 7, 2019).

2 – 2020 Budget: The budget has been sent out to owners in annual packets.

3 – Garage Doors: Maureen to inquire about emergency phone number after hours and cost of more prompt weekend repairs.

Executive Session (if necessary) – none needed.

Unscheduled Items:

1 – Review and discussion of pool maintenance contract.

2 – Pavement Crack Sealing – To be conducted October 7th with a rain date of Oct 11th.

Meeting Adjourned – On motions duly made and seconded it was unanimously voted that the meeting adjourn at 6:43 pm.

*Since the treasurer was not in attendance she reported amounts to the secretary on September 24, 2019 and they were added to these minutes.