

**Stone Terrace Condominium Association
Agenda/Meeting Minutes**

Date: February 21, 2018 (Open Meeting)
Time: 5:30 p.m.
Submitted By: C. Cavanaugh
Next Meeting: April 18, 2018 @ 5:30 pm

Participants	Attend
Board Members:	
Ron Gomes – President	y
Paul Martineau – Vice President	n
Pam Saidla – Treasurer	y
Mike Raymond – Secretary	y
Catherine Cavanaugh – At Large	y
Sentry Mgmt. Corp.:	
Maureen Gilman – Property Manager	y

Agenda (Minutes added in red)

Call to Order - 5:44 pm

Unit Owner Requests

265-302 A. Ball Minutes, Clubhouse and Cars

After discussion the board decided to continue with current meeting minutes format, regarding rental of the clubhouse it was confirmed that anyone renting the clubhouse will continue to reach out to Sentry Management and, as a reminder, all vehicles on the premises must be registered and inspected.

Review and Approve BOD meeting minutes

Review and Approve:

November 15, 2017 – reviewed and approved electronically.

Reports of Officers and Board

President/Management: Repair to the 265 generator discussed. Pam made a motion to proceed with repair, Catherine seconded, the proposal was unanimously approved.

New inside entry door installed at 265 and another has been ordered for 245.

Treasurer: Pam reported \$53,776.66 in Operating Account, \$55,339.58 in Reserves On Hand and \$350,000 in Reserves in CDs.

Secretary: n/a

Old Business

FHA Certification – need to find a new company – We are continuing work to obtain certification.

Website – Pam reported on progress with web design developer and update is forthcoming.

New Business n/a

Executive Session (if necessary) – none needed.

Unscheduled Items:

Annual Meeting scheduled for October 15, 2018.

Change in board responsibilities – Mike Raymond will become the At Large member and Catherine Cavanaugh will take on Secretary responsibilities. Pam made a motion to accept the change and Ron seconded, the proposal was unanimously approved.

Meeting Adjourned – On motions duly made and seconded it was unanimously voted that the meeting adjourn at 6:37pm.